

## ABOUT THE AJR

The Association of Jewish Refugees (AJR) was founded in 1941 by Jewish refugees from central Europe, and has continuously served the interests and addressed the needs of Holocaust refugees and survivors who settled in Britain through our social, welfare and care services.

The AJR has also developed [resources](#) such as *Refugee Voices: The AJR Testimony Archive* and exhibitions such as *Continental Britons: Jewish Refugees from Nazi Europe*. In addition, it has a lengthy track record of financially supporting a range of Holocaust education and remembrance initiatives in the UK, with partners ranging from local organisers of commemorative events to major archives and museums.

In 2017, the AJR launched a strategic review of our role in supporting Holocaust education and remembrance. The application below reflects our new approach to initiating partnerships with carefully selected partner organisations and institutions.

## CATALYST GRANT APPLICATION

This application form is to be completed by charitable or not-for-profit organisations that wish to apply for a grant of under £10,000 from the AJR. A separate form is available for larger grant proposals, which meet the criteria of our Project Support Grant programme.

Please visit our website for [guidelines, information about our grant criteria and deadlines](#) in advance of completing this application.

Please limit your responses to no more than 200 words per question.

Applications should be submitted a minimum of three months in advance of the start date of the proposed project.

Completed applications should be submitted by email, and include:

- This completed application form;
- A detailed, categorised budget for the entire project – this should be attached as a separate document, preferably in Excel;
- Copies of the applicant organisation’s safeguarding, data protection and whistleblowing policies.

Please email these documents to [grants@ajr.org.uk](mailto:grants@ajr.org.uk)

## SECTION 1: Basic information and contact details

### a. Applicant information

Name/title of proposed project

Name of organisation

Applicant's name

Position held

Telephone number

Email address

### b. Organisation information

Organisation's address

Registered charity number

Organisation's website

Organisation's social media URLs

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## **SECTION 2: About the applicant organisation**

Please provide a list of the organisation's Trustees as well as the names and job titles of the organisation's senior staff.

Please briefly explain the organisation's vision, mission and strategic aims.

**Please briefly summarise the core programmes or activities of the organisation.**

**Please provide a brief summary of the organisation's income and expenditure in the past year and a forecast for the current financial year, including a breakdown of income sources, by category.**

Has your organisation previously received funding from the AJR? If so, how much and when?

### **SECTION 3: About the proposal**

Please summarise the project's purpose, objectives and/or the needs it aims to address, and explain how this fits into the organisation's strategic aims described in section 2.

**Please provide a detailed timeline for the project, highlighting key milestones.**

**Who are the beneficiaries of the project and where are they located? Please explain the project's "theory of change" or multiplier effect.**

**Do you propose to partner with any other organisations/institutions in delivering the project?  
If so, which ones?**

**Does the proposed project require – or would it benefit from – the AJR’s involvement in other non-financial ways (eg. expert consultation; use of AJR archives; an AJR member or staff speaking at an event)?**

**What safeguarding measures will need to be implemented in order to protect the safety and wellbeing of vulnerable groups (eg. young people, the elderly) involved with the proposed project?**

**How will the impact of the proposed project be monitored and evaluated? What indicators will measure its success?**



**How will the proposed project be sustained after the end of the funding period?**

**Please provide brief CVs/biographies of key staff who will work on the proposed project (this can be attached as a separate document if necessary).**

## **SECTION 4: Financial information**

**What is the total budget of the project and how much funding do you seek from the AJR? (The AJR will consider requests of up to 50% of a project's total budget.) Please attach as a separate document a detailed, categorised budget for the project.**

**What other sources of funding will support the project? Please detail other funding sources which have already been secured in addition to those still being sought.**

## **SECTION 5: Engagement with the field**

**What expert research and/or scholarship has informed the proposed project (eg. demonstrating a need for it; providing the content for it; establishing the pedagogical approach to it)?**

**Please provide an analysis of how the project will complement existing work in the field.**